

**BARTLETT PARK DISTRICT  
COMMITTEE WORKSHOP MEETING MINUTES  
TUESDAY, JANUARY 9, 2018**

**Call to Order**

President Stocks called the meeting to order at 7:30pm.

**Roll Call**

President Stocks called for the roll. Commissioners answering present were: Susan M. Stocks, Nicholas A. Mostardo, Stephen M. Eckelberry, Theodore J. Lewis, Lori A. Palmer, and Diana Gunsteen. Commissioner James A. Mansfield was absent.

Staff members present were Executive Director Rita Fletcher, Superintendent of Recreation Kimberly Dasbach, Superintendent of Villa Olivia Peter Pope, Superintendent of Parks and Planning Kelly O'Brien, Superintendent of Business Services Kevin Romejko and Superintendent of Special Facilities Lynsey Heathcote.

Recording Secretary Stephanie Baxter took the minutes.

**Pledge of Allegiance**

President Stocks led the Pledge of Allegiance.

**Finance Committee, Mr. Mostardo Chairperson**

***Electricity Contracts***

Mr. Mostardo stated that the District's current electricity contracts will expire April 30, 2018. The District will continue to utilize Northern Illinois Municipal Electric Collaborative (NIMEC) as its broker relative to the acquisition of electrical energy for District facilities. NIMEC provides a vast amount of municipal experience and is the largest electrical energy municipal collaborative in northern Illinois. The District has been successfully working with NIMEC since 2008, and enjoys a good working relationship.

**Planning Committee, Mr. Eckelberry Chairperson**

No report.

**Building and Grounds Committee, Ms. Palmer Chairperson**

***Ice Rink Update***

Ms. Palmer announced that the ice rinks at Community Park and Leiseberg Park were both opened after the cold weather. Ms. O'Brien updated the board that unfortunately, due to the recent warm temperatures, the rinks had to be closed today. Hopefully next week, with some colder weather, the ice rinks will be open once again. Staff has decided not to open the ice rink at Blue Heron after many unsuccessful attempts this year.

**Recreation Committee, Ms. Gunsteen Chairperson****Gearing Up For Preschool 2018-19**

Ms. Gunsteen noted that preschool registration for the 2018-19 school year will begin January 27, 2018. Bartlett Park District staff will attend the Bartlett Public Library Preschool & Daycare Fair on Saturday, January 13<sup>th</sup> to promote the preschool program. On Saturday, January 27<sup>th</sup> the annual Preschool Open House will be held at the Community Center in the preschool wing from 10am – 12pm. If folks are unable to attend the Open House, they can call to schedule a private tour with staff.

**Special Facilities Committee, Mr. Mansfield Chairperson****Bartlett Summer Festival Park Request**

Ms. Stocks stated that the Bartlett Fire Fighters formed an organization in 2017 called Ignite the Courage (an Illinois non-profit and extension of the Bartlett Fire Protection District). Last year, they hosted the “Ignite the Courage Fest” in Bartlett Park in August.

This year the event name has been changed to “Bartlett Summer Festival” and they are requesting the use of Bartlett Park for the following dates:

Friday, August 10<sup>th</sup> from 5-10pm (set-up from 8am-4pm)

Saturday, August 11<sup>th</sup> from 8am-10pm

Sunday, August 12<sup>th</sup> from 8am-3pm (tear down and clean up)

The group is planning activities such as a car show, food vendors, live music, beer/wine tasting and sales, children’s activities (including crafts, pony rides, face painting, petting zoo, etc.), silent auction, raffles, t-shirt sales, local business booths, craft vendors and the Pink Heals Fire Truck display. A map was provided to the Board that outlined the festival area including temporary fencing.

The Ignite the Courage Organization will be responsible for providing a Certificate of Insurance, liquor liability insurance, permit fees, electricity, security, all Village of Bartlett approvals, parking, lighting, portable toilets, health department permits, pedestrian crossings, and be financially responsible for all repairs to the park, as well as compliance with the policies and procedures of the Bartlett Park District. A motion was made by Ms. Stocks, seconded by Mr. Eckelberry to approve the Bartlett Summer Festival Park Request.

A discussion ensued amongst the Board regarding the Bartlett Fire Fighters request. It was pointed out that August 8<sup>th</sup> is the rain date for the National Night Out event, which could possibly create a timing issue. Construction of the Inclusive Playground could also impede with the date of the request. The Board also expressed concern about the amount of activities and booths that the request included. Ms. Heathcote mentioned that the Ignite the Courage Organization did offer to meet with Park District staff to discuss their request. It was suggested by the Board that this motion be tabled in order to gather additional information. Ms. Fletcher said she would reach out to the Bartlett Fire Fighters and get more information, discuss the dates and follow up with the Board so they are more informed and comfortable with this request.

Ms. Stocks made a motion to table the current motion, seconded by Mr. Mostardo. **Motion carried.**

#### **LIFECENTER Scan Pass Updates**

Ms. Stocks announced that the LIFECENTER has transitioned from paper punch cards to scan pass cards for all activities, including group exercise classes, the track, Kids Stop and health club use. The new scan passes will be scanned at each location to redeem the equivalent of one punch. With this new system, patrons will receive a physical membership card, and if the card is lost, staff can obtain a record of how many remaining “scans” were on the card, and the patron would pay to replace the lost card instead of losing all of their punches. Ms. Heathcote added that this will make tracking much easier, and anyone who currently has a paper pass can stop by the office and get their new scan pass. All remaining punches will then be transferred to the new card.

#### **Villa Olivia Committee, Mr. Lewis Chairperson**

##### ***Ski Season Update***

Mr. Lewis said that an update for the 2017/2018 Villa Olivia ski season was provided to the Board. The winter sports facility opened partially on Friday, December 15, 2017 with beginner runs and tubing open, but then warmer temperatures eroded much of the snow. Tubing was reopened on December 25<sup>th</sup>, and beginner runs on the 26<sup>th</sup>, while staff continued to make snow on the chairlift run and terrain park.

Mr. Pope said that last year during this time, all of the facilities were fully open, and the temperatures were more moderate. He added that the numbers provided to the Board have nearly doubled since the report was prepared.

#### **Personnel Committee, Mr. Lewis Chairperson**

No report.

#### **Community Relations and Legislative Issues Committee, Ms. Stocks Chairperson**

##### ***IAPD Legislative Breakfasts***

Ms. Stocks announced that the IAPD/IPRA Joint Legislative Committee will host two legislative breakfasts in our area. The first breakfast is scheduled for Saturday, February 24<sup>th</sup> at 8:00am at Chandlers in Schaumburg. The second breakfast is scheduled for Friday, March 9<sup>th</sup> at 7:00am at Carol Stream Park District’s Fountain View Recreation Center. If any board members are interested in attending either event, please let Ms. Fletcher know.

##### ***Bartlett Parks Foundation Wine & Beer Tasting Event***

Ms. Stocks said that the Bartlett Parks Foundation will hold their annual Wine & Beer Tasting fundraiser event on Friday, February 23<sup>rd</sup> from 7:00-10:00pm at Villa Olivia. The Board is invited to attend and bring friends and family. Also, Mr. Lewis added that if anyone would like to donate a prize or raffle basket items to the event, that would be beneficial to the Foundation.

#### **Old Business**

No business.

**New Business**

No business.

**Resident Comments**

None.

**Adjournment**

There being no further business, Commissioner Eckelberry moved to adjourn the meeting, seconded by Commissioner Gunsteen. **Motion carried at 7:50pm.**

Minutes Approved by the Board on January 23, 2018.

By:



Rita Fletcher, Board Secretary