

**BARTLETT PARK DISTRICT  
ANNUAL BOARD MEETING  
TUESDAY, MAY 8, 2018**

**Call to Order**

Vice President Eckelberry called the Public Hearing to order at 7:15pm.

**Roll Call**

Vice President Eckelberry called for the roll. Commissioners answering present were: Theodore J. Lewis, Stephen M. Eckelberry, Nicholas A. Mostardo, Lori A. Palmer, and Diana Gunsteen. Commissioners Susan M. Stocks and James A. Mansfield were absent.

Staff members present were Executive Director Rita Fletcher, Superintendent of Recreation Kimberly Dasbach, Superintendent of Villa Olivia Peter Pope, Superintendent of Parks and Planning Kelly O'Brien, Superintendent of Business Services Kevin Romejko and Superintendent of Special Facilities Lynsey Heathcote.

Recording Secretary Kim Monforti took the minutes.

**Election of Officers**

***President***

Vice President Eckelberry noted that it is the Board's annual duty to elect new officers at the Annual Meeting. The meeting was then turned over to Secretary Fletcher. Ms. Fletcher said that as current Secretary of the Board, she would entertain nominations for President of the Board of Commissioners for fiscal year 2018-19 and the President would then preside over nominations for the other officers.

Vice President Eckelberry moved to nominate Ms. Stocks for President, seconded by Mr. Mostardo.

Vice President Eckelberry then moved to close the nominations, seconded by Mr. Mostardo. **Motion carried.**

Vice President Eckelberry moved to cast a unanimous ballot to name Ms. Stocks as President, seconded by Mr. Mostardo. **Motion carried.**

***Vice President***

Secretary Fletcher opened the floor for nominations for the office of Vice-President of the Board of Commissioners for fiscal year 2018-19.

Mr. Mostardo moved to nominate Mr. Eckelberry for Vice-President, seconded by Ms. Gunsteen.

Mr. Mostardo then moved to close the nominations, seconded by Mr. Lewis. **Motion carried.**

Mr. Mostardo moved to cast a unanimous ballot to name Mr. Eckelberry as Vice-President, seconded by Mr. Lewis. **Motion carried.**

***Treasurer***

Vice President Eckelberry opened the floor for nominations for the office of Treasurer of the Board of Commissioners for fiscal year 2018-19.

MS. Palmer moved to nominate Mr. Mostardo for Treasurer, seconded by Mr. Lewis.  
Mr. Eckelberry then moved to close the nominations, seconded by Ms. Gunsteen. **Motion carried.**

Mr. Eckelberry moved to cast a unanimous ballot to name Mr. Mostardo as Treasurer, seconded by Mrs. Gunsteen. **Motion carried.**

***Secretary***

Vice President Eckelberry opened the floor for nominations for the office of Secretary of the Board of Commissioners for fiscal year 2018-19.

Ms. Palmer moved to nominate Ms. Fletcher for Secretary, seconded by Mr. Lewis.

Vice President Eckelberry then moved to close the nominations, seconded by Mr. Lewis. **Motion carried.**

Vice President Eckelberry moved to cast a unanimous ballot to name Ms. Fletcher as Secretary, seconded by Mr. Mostardo. **Motion carried.**

**Appointment of Attorneys for the Park District**

***Corporate Attorney***

President Stocks indicated at this point on the agenda is the appointment of attorneys for the Bartlett Park District. Ms. Fletcher recommended that Mr. Steven Adams of Robbins Schwartz be appointed as the Park District's corporate attorney for fiscal year 2018-19.

Vice President Eckelberry moved to appoint Steven Adams of Robbins Schwartz as the Park District's corporate attorney for fiscal year 2018-19, seconded by Mr. Mostardo. **Motion carried.**

**Ordinance 18-01, 2018-19 Budget and Appropriation Ordinance**

Vice President Eckelberry stated that in your packet is a copy of the final 2018-19 Budget and Appropriation Ordinance. A Notice of Public Hearing was published in The Daily Herald on April 27th in accordance with Park District Code, and a Public Hearing was scheduled for immediately prior to the annual meeting, at which time residents will have a chance to provide their input on the budget. Staff is requesting that the 2018-19 Budget and Appropriation Ordinance be approved at the Annual Board Meeting. He asked for questions or comments from the Board or staff. There were none.

Mr. Eckelberry moved to adopt Ordinance 18-01, Budget and Appropriation Ordinance of the Bartlett Park District for its fiscal year May 1, 2018 through April 30, 2019. Ms. Gunsteen seconded the motion.

**ROLL CALL VOTE:**

**AYES:** Eckelberry, Lewis, Mostardo, Palmer and Gunsteen

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** Stocks and Mansfield

**Passed and Approved this 8<sup>th</sup> day of May 2018.**

**Meeting Schedule for Fiscal Year 2018-19**

Vice President Eckelberry noted that the Board had received the proposed schedule of meetings for fiscal year 2018-19. Mr. Eckelberry moved to approve the Board Meeting Schedule for fiscal year 2018-19 as presented, seconded by Mr. Mostardo. **Motion carried.**

**Name Representative to NWSRA Board**

Vice President Eckelberry announced that each year the District names a representative to serve on the NWSRA Board. Mr. Mostardo moved to name Executive Director/Board Secretary Rita Fletcher as the Bartlett Park District representative to the Northwest Special Recreation Association Board, seconded by Mr. Lewis. **Motion carried.**

**New Business**

None.

**Adjournment**

There being no further business, Vice President Eckelberry moved to adjourn the Annual Board Meeting, seconded by Mr. Mostardo. **Motion carried at 7:22pm.**

Minutes Approved by the Board on May 22, 2018.

By: \_\_\_\_\_  
Rita Fletcher, Board Secretary